



New York Immigration Coalition (NYIC)

Immigrant Concerns Training Institute

137-139 West 25th Street, 12th Floor

New York, NY 10001

www.thenyic.org

Tel: (212) 627-2227 ext. 227

Fax: (212) 627-9314

NYIC APRIL – JUNE 2007 TRAINING SCHEDULE

CLE CREDIT IS NOW AVAILABLE FOR MOST TRAININGS!

*All trainings will be held at The New York Immigration Coalition
137-139 West 25th Street, 12th Floor (between 6th and 7th Avenues)
(Location subject to change. Registrants will be notified of any change in location.)
Please arrive 20 minutes before your session begins.*

Attendance at trainings is limited to attorneys, paralegals, accredited representatives, and the staff of government agencies and community-based not-for-profit organizations that provide services to immigrants, asylees, and refugees.

❖ Practice and Advocacy Before U.S. Citizenship and Immigration Services (USCIS)

Date: Thursday, April 12, 2007

Time: 9am-12pm

<pre-register by 04.05.07>

Using the application process for adjustment of status and naturalization as models, this training will present practice pointers and effective advocacy strategies to use when filing petitions with USCIS. The training will cover the proper presentation of forms and supporting documents, where and how to mail applications, processing times, following-up on applications, and client preparation for USCIS interviews. This training will be conducted by Thomas J. Shea, Esq., of the NYIC staff. **CLE credit: 3 credits in skills.** **This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ Practice Before the Executive Office for Immigration Review (EOIR)

Date: Thursday, April 12, 2007

Time: 1 – 5pm

<pre-register by 04.05.07>

The training will guide practitioners through the litigation process, from what to do with a Notice to Appear to how to file a Notice of Appeal. Hearings, evidence, filing and deadlines, testimony and court procedure will be discussed. The training will be conducted by C. Mario Russell, senior attorney at Catholic Charities, Archdiocese of New York. **CLE Credit: 4 credits in skills.** **This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ Employment-Based Immigration

Date: Monday, April 16, 2007

Time: 9 a.m. – 1 p.m.

<pre-register by 04.09.07>

This training will provide an overview of employment-based non-immigrant and immigrant visa categories. H-1B, O, and L non-immigrant visas will be covered among others. With regard to immigrant visas, the seminar will review the different employment based visa preferences, labor certifications, the PERM program, special immigrant religious workers, immigrants with outstanding abilities, researchers and professors, and issues with unskilled labors. The training will be conducted by Maurice Goldman, Esq. **CLE Credit: 4 credits in professional practice.** **This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ It's Your Park! Make the Most of It

Date: Tuesday, April 17, 2007

Time: 10:00 a.m. – 1:00 p.m.

<pre-register by 04.10.07>

Parks are among the city's most valuable public spaces, as people from all backgrounds of society use their neighborhood parks. Parks also offer many resources and opportunities that can advance the mission of organizations working on a wide range of issues. In this workshop, you will learn how to connect with parks and tap into the New York City Department of Parks & Recreation. In addition, you will learn benefits of working in parks, and how Partnerships for Parks can help you do it; hear a group's successful experience in mobilizing around parks; interactive brainstorming to jump-start your creative ideas; how do you get a permit? What about holding an event in a park? This training will be presented by Partnerships for Parks and the J.M. Kaplan Fund's Immigrant Outreach Fellow. **CLE is not offered for this training.**

❖ **Family-Based Immigration**

Date: Thursday, April 19, 2007 **Time:** 2:00p.m. –5:00 p.m. <pre-register by 04.12.07>

This training will review the laws and procedures for sponsoring family members for lawful permanent residence. Topics to be covered include petitioning for immediate relatives and family-based preference immigrants, the various categories of children that qualify for sponsorship (e.g., stepchildren, adopted children, etc.), nonimmigrant visas for fiancé(e)s, spouses, and children, adjustment of status and consular processing, and conditional residency. This training will be conducted by Thomas J. Shea, Esq., of the NYIC staff. **CLE Credit: 3 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Immigrant Access to Health Care**

Date: Friday, April 20, 2007 **Time:** 10:00 a.m. – 1:00 p.m. <pre-register by 04.13.07>

All immigrants have a right to medical treatment in New York, and many low-income immigrants can enroll in public health insurance coverage, regardless of their immigration status. This training covers immigrants' right to health care and sources of affordable care, provides an overview of immigrant eligibility for public health insurance programs in New York State, and addresses immigrant family concerns such as public charge, sponsor liability, sponsoring of family members, and repayment of benefits. The session is appropriate for health providers, immigrant advocates, facilitated enrollers, case managers, social workers, and immigration attorneys. The training will be conducted by Maysoun Freij of the NYIC staff. **CLE Credit: 3 credits in skills. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Naturalization and Citizenship**

Date: Tuesday, April 24, 2007 **Time:** 10:00 a.m. – 2:00 p.m. <pre-register by 04.17.07>

This training will cover basic as well as more advanced topics relating to naturalization and citizenship. Topics will include acquisition and derivation of citizenship, eligibility for naturalization, impediments and bars to naturalization, and practice and procedure. This training will be conducted by Thomas J. Shea, Esq. of the New York Immigration Coalition. **CLE Credit: 4 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **N-648 Medical Certification for Disability Exceptions**

Date: Tuesday, April 24, 2007 **Time:** 3:00p.m.-5:00p.m. <pre-register by 04.24.07>

The form N-648 Medical Certification for Disability Exceptions is the form that must be filed when an applicant for naturalization seeks an exemption for the English and/or civics exams due to a physical or developmental disability or mental impairment. This workshop will review the new (as of January 2006) form and will discuss how to successfully advocate for, and what elements are crucial to present, in order to obtain a disability waiver. The workshop will be conducted by Alla Shagalova, from the Hebrew Immigrant Aid Society. **CLE Credit: 3 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Basics of Immigration Law**

Date: Friday, May 4, 2007 **Time:** 1:00 p.m. – 5:00 p.m. <pre-register by 04.27.07>

This training provides an overview of basic concepts in immigration law. Topics to be covered include family- and employment-based immigration, lawful permanent residency, employment authorization, grounds of inadmissibility and deportability, temporary protected status, asylum and withholding of removal, and naturalization and citizenship. No prior knowledge of immigration law is required. This training will be conducted by Thomas J. Shea, Esq., of the NYIC. **CLE Credit: 4 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Immigrant Access to Housing Court**

Date: Tuesday, May 15, 2007 **Time:** 10:00 a.m. – 1:00 p.m. <pre-register by 05.08.07>

This training will teach tenants and tenant advocates how to navigate the Housing court system. Including: How to respond to a suit brought by a landlord, how to initiate your own housing complaint and other court proceedings. Reference materials will be supplied and real-world examples will be discussed. Language access barriers, immigration status concerns, and other immigrant specific issues will be addressed. Sadia Rahman, Staff Attorney at the Catholic Migration Office will conduct the training. **CLE credit is not offered for this training.**

❖ **Immigrant Access to Health Care**

Date: Wednesday, May 16, 2007 **Time:** 10:00 a.m. – 1:00 p.m. <pre-register by 05.09.07>

All immigrants have a right to medical treatment in New York, and many low-income immigrants can enroll in public health insurance coverage, regardless of their immigration status. This training covers immigrants' right to health care and sources of affordable care, provides an overview of immigrant eligibility for public health insurance programs in New York State, and addresses immigrant family concerns such as public charge, sponsor liability, sponsoring of family members, and repayment of benefits. The session is appropriate for health providers, immigrant advocates, facilitated enrollers, case managers, social workers, and immigration attorneys. The training will be conducted by Maysoun Freij of the NYIC staff. **CLE Credit: 3 credits in skills. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Student Visas**

Date: Thursday, May 17, 2007 **Time:** 2:30 – 4:30pm <pre-register by 05.10.07>

This training will cover the basics of F-1 international-student law and practice, including F-1 status, employment of F-1 students, and travel concerns. We also will discuss the tuition rules and scholarship opportunities. This training will be conducted by Allan Wernick, Professor at Baruch College, CUNY, and by James McGovern, Director, The Office of International Students and Scholar Services at CUNY. **CLE credit: 2 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Adjustment of Status (Green Card) Applications**

Date: Friday, May 18, 2007 **Time:** 9:00am–1:00pm <pre-register by 05.11.07>

This training will provide an overview of the adjustment of status (green card) application process in the United States. The training will review the relevant forms, including Affidavits of Support and following-to-join applications, as well as many other challenging issues faced by immigrants seeking green cards while already living in the United States. This training will be conducted by Thomas J. Shea, Esq., of the NYIC staff. **CLE Credit: 4 credits in skills. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Ethics for Immigration Practitioners**

Date: Tuesday, May 22, 2007 **Time:** 9:00 a.m. – 12:00 p.m. <pre-register by 05.15.07>

Immigration law practitioners are often confronted with difficult ethical issues in their day-to-day work. This workshop will address topics such as sources of guidance on ethics, what constitutes representation, issues arising from dual representation, fraud, frivolous applications, and misstatements, inaccuracies and omissions. This workshop will also cover the issue of unauthorized practice of law. The workshop will be conducted by Prof. Dan Smulian, Esq., of the Safe Harbor Project at Brooklyn Law School. **CLE Credit: 3 credits in ethics and professionalism. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Asylum, Withholding of Removal, and Convention Against Torture Relief**

Date: Wednesday, May 23, 2007 **Time:** 9:00a.m. – 12:00p.m. <pre-register by 05.16.07>

This training will provide an overview of asylum law, as well as withholding of removal under the Immigration and Nationality Act and the Convention Against Torture. Topics will include past persecution, well-founded fear of persecution, the definition of torture, expedited removal, the one-year filing deadline, firm resettlement, changed country conditions and evidence. The training will be conducted by C. Mario Russell, Senior Attorney at Catholic Charities, Archdiocese of New York. **CLE Credit: 3 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Asylee, Refugee Family Reunification, and Adjustment of Status**

Date: Wednesday, May 23, 2007 **Time:** 1:00 p.m. to 4:00 p.m. <pre-register by 05.16.07>

This workshop will cover family reunification options for asylees and refugees, including I-730 relative petitions and Affidavits of Relationship. We will also cover adjustment of status, including consideration of inadmissibility issues and related waivers, filing procedures, and special issues facing derivative beneficiaries. Jennifer Guilfoyle, Esq., Field Office Attorney with the Catholic Legal Immigration Network, Inc. (CLINIC) will conduct this training. **CLE Credit: 3 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Legislative and Policy Update**

Date: Thursday, May 31, 2007 **Time:** 10:00 a.m. – 1:00 p.m. <pre-register by 05.24.07>

This training will provide an overview of recent federal legislation that impacts our immigration system. Legislation covered will include various proposals for comprehensive immigration reform, as well as legislation designed to help particular groups of immigrants, such as the DREAM Act. This training will be conducted by Avidah Moussavian, Esq., and Angela Lee of the NYIC staff. **CLE credit is not offered for this training.**

❖ **Waivers & Exceptions to Grounds of Inadmissibility and Deportability**

Date: Friday, June 1, 2007 **Time:** 1:00p.m.–5:00p.m. <pre-register by 5.27.07>

This seminar will cover waivers and exceptions to select grounds of inadmissibility & deportability. Among the waivers and exceptions reviewed will be those that overcome removability because of health concerns, criminal convictions, smuggling in persons, misrepresentation, unlawful presence, prior removal, false claims to citizenship, lack of proper travel documents and/or visas and document fraud. This training will be conducted by Thomas J. Shea, Esq., of the NYIC staff. **CLE Credit: 4 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Basics of Immigration Law**

Date: Tuesday, June 5, 2007 **Time:** 10:00 a.m. – 2:00 p.m. <pre-register by 05.29.07>

This training provides an overview of basic concepts in immigration law. Topics to be covered include family- and employment-based immigration, lawful permanent residency, employment authorization, grounds of inadmissibility and deportability, temporary protected status, asylum and withholding of removal, and naturalization and citizenship. No prior knowledge of immigration law is required. This training will be conducted by Thomas J. Shea, Esq., of the NYIC. **CLE Credit: 4 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **What Non-Profits Should Know About Effective Lobbying (TENTATIVE)**

Date: Wednesday, June 6, 2007 **Time:** 2:00 p.m. –5:00 p.m. <pre-register by 05.30.07>

The workshop will clarify the laws and regulations a nonprofit must observe, will address the extent to which nonprofits can freely participate in the legislative and budgeting processes and will also cover the registration and reporting obligations of nonprofits under the NYS and NYC lobbying laws. In addition, this training will include a practical component from the perspective of a lobbyist. The workshop will cover setting up a lobby visit, materials and meeting preparation, the do's and don'ts of running an effective meeting, and how to follow-up. Presenters: Sunita Subramanian, Senior Staff Attorney at Lawyers Alliance for NY, and Dave Palmer, Equal Justice Works Fellow, Staff Attorney at New York Lawyers for the Public Interest. **CLE credit: 3 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Immigration Consequences of Criminal Behavior**

Date: Thursday, June 7, 2007 **Time:** 2:00p.m.–5:00p.m. <pre-register by 05.31.07>

This training will review the various immigration law issues faced by immigrants, refugees, and non-citizens seeking lawful immigration status, who have been convicted or accused of criminal conduct. Issues covered will include the criminal grounds for deportation and for denial of adjustment of status, criminal bars on asylum and other forms of relief from removal, and crime-related barriers on the findings of good moral character necessary for citizenship or for approval of a battered spouse self-petition. This training will be conducted by Cheryl David, Sole Practitioner. **CLE Credit: 3 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Immigrant Access to Health Care**

Date: Tuesday, June 19, 2007 **Time:** 10:00 a.m. – 1:00 p.m. <pre-register by 06.12.07>

All immigrants have a right to medical treatment in New York, and many low-income immigrants can enroll in public health insurance coverage, regardless of their immigration status. This training covers immigrants' right to health care and sources of affordable care, provides an overview of immigrant eligibility for public health insurance programs in New York State, and addresses immigrant family concerns such as public charge, sponsor liability, sponsoring of family members, and repayment of benefits. The session is appropriate for health providers, immigrant advocates, facilitated enrollers, case managers, social workers, and immigration attorneys. The training will be conducted by Jenny Rejeske of the NYIC staff. **CLE Credit: 3 credits in skills. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Temporary Protected Status**

Date: Thursday, June 21, 2007

Time: 2:00p.m. – 5:00p.m.

<pre-register by 06.14.07>

This workshop will review the history of temporary protected status (TPS), as well as the mechanism for designation of countries whose nationals are to be protected by TPS. The scope of the protection will be covered as well as the effect of TPS status on the ability to seek other immigration benefits. We shall also review the eligibility criteria for TPS and the countries whose nationals are covered by the benefit. This training will be conducted by Thomas J. Shea, Esq., of the NYIC staff. **CLE Credit: 3 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **How to Obtain BIA Recognition for Your Agency and Become an Accredited Representative**

Date: Thursday, June 28, 2007

Time: 2:00 p.m. – 4:00 p.m.

<pre-register by 06.21.07>

In this training, we will cover in detail the requirements for obtaining Board of Immigration Appeals (BIA) recognition for your non-profit agency so that it may provide immigration legal services through accredited representatives. We also will cover the requirements for obtaining accreditation for individual non-attorney employees of recognized agencies. The training will be conducted by Jennifer Guilfoyle, Esq. Field Office Attorney with the Catholic Legal Immigration Network, Inc. (CLINIC). **CLE credit is not available for this course.**

❖ **Immigration Remedies for Immigrant Victims of Domestic Violence: Battered Spouse Waivers & VAWA Self-Petitions**

Date: Friday, June 29, 2007

Time: 9:00am-1:00pm

<pre-register by 06.22.07>

This training will familiarize the advocate with federal immigration laws that allow battered immigrant spouses and children to become lawful permanent residents without having to depend on abusive spouses or parents for sponsorship. We will cover the self-petitioning process under the Violence Against Women Act (VAWA), as well as how to remove conditions on conditional residency through battered spouse and child waivers. Information on recent changes under VAWA 2005 will be discussed. The training will be conducted by staff by Julie E. Dinnerstein, Esq., Co-Director of the Brooklyn Family Justice Center Legal Project of Sanctuary for Families. **CLE credit: 4 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

❖ **Battered Immigrants and Public Benefits Eligibility**

Date: Friday, June 29, 2007

Time: 2:00p.m. – 5:00 p.m.

<pre-register by 6.22.07>

This session will focus on the special eligibility issues related to battered immigrants seeking public benefits. We will cover the eligibility for benefits of immigrants self-petitioning under VAWA, applicants for battered spouse waivers and U and T visa applicants. We will discuss the various policy memos that have been issued by New York State on the issue of battered immigrant eligibility, including Informational Letter, 06 INF-14, issued by the Office of Temporary and Disability Assistance. The training will be conducted by Barbara Weiner, staff attorney at the Empire Justice Center. **Credit: 3 credits in professional practice. This course provides transitional credit for newly admitted attorneys and non-transitional credit for experienced attorneys.**

NYIC April – June 2007

TRAINING REGISTRATION FORM

PLEASE, PRINT:

Name: _____ Organization: _____

Address: _____

Tel: _____ Fax: _____ Email: _____

- I am an attorney admitted to practice in New York State and wish to receive Continuing Legal Education (CLE) credits.
 I will require wheelchair access.

Check the session(s) you will be attending:

<input type="checkbox"/> Practice and Advocacy Before USCIS	Thursday, April 12, 2007	9am-12pm
<input type="checkbox"/> Practice Before the EOIR	Thursday, April 12, 2007	1pm-5pm
<input type="checkbox"/> Employment-Based Immigration	Monday, April 16, 2007	9am-1pm
<input type="checkbox"/> It's Your Park! Make the Most of It	Tuesday, April 17, 2007	10am-1pm
<input type="checkbox"/> Family-Based Immigration	Thursday, April 19, 2007	2pm-5pm
<input type="checkbox"/> Immigrant Access to Health Care	Friday, April 20, 2007	10am-1pm
<input type="checkbox"/> Naturalization and Citizenship	Tuesday, April 24, 2007	10am-2pm
<input type="checkbox"/> N-648 Medical Certification for Disability Exceptions	Tuesday, April 24, 2007	3pm-5pm
<input type="checkbox"/> Basics of Immigration Law	Friday, May 4, 2007	1pm-5pm
<input type="checkbox"/> Immigrant Access to Housing Court	Tuesday, May 15, 2007	10am-1pm
<input type="checkbox"/> Immigrant Access to Health Care	Wednesday, May 16, 2007	10am-1pm
<input type="checkbox"/> Student Visas	Thursday, May 17, 2007	2:30-4:30pm
<input type="checkbox"/> Adjustment of Status (Green Card) Applications	Friday, May 18, 2007	9am-1pm
<input type="checkbox"/> Ethics for Immigration Practitioners	Tuesday, May 22, 2007	9am-12pm
<input type="checkbox"/> Asylum, Withholding of Removal, and CAT Relief	Wednesday, May 23, 2007	9am-12pm
<input type="checkbox"/> Asylee, Refugee Family Reunification, and Adjustment of Status	Wednesday, May 23, 2007	1pm-4pm
<input type="checkbox"/> Legislative and Policy Update	Thursday, May 31, 2007	10am-1pm
<input type="checkbox"/> Waivers & Exceptions to Grounds of Inadmissibility and Deportability	Tuesday, June 1, 2007	1pm-5pm
<input type="checkbox"/> Basics of Immigration Law	Tuesday, June 5, 2007	9am-1pm
<input type="checkbox"/> What Non-Profits Should Know About Effective Lobbying (Tentative)	Wednesday, June 6, 2007	2pm-5pm
<input type="checkbox"/> Immigration Consequences of Criminal Behavior	Thursday, June 7, 2007	2pm-5pm
<input type="checkbox"/> Immigrant Access to Health Care	Tuesday, June 19, 2007	10am-1pm
<input type="checkbox"/> Temporary Protected Status	Thursday, June 21, 2007	2pm-5pm
<input type="checkbox"/> Obtain BIA for Your Agency and Become Representative	Thursday, June 28, 2007	2pm-4pm
<input type="checkbox"/> Battered Spouse Waivers & VAWA Self-Petitions	Friday, June 29, 2007	9am-1pm
<input type="checkbox"/> Immigration Status and Public Benefits of Eligibility	Friday, June 29, 2007	2pm-5pm

Fee structure:

NYIC members:	# of trainings _____ @ \$10 per training = \$ _____
Community-based-organization and other not-for-profit employees:	# of trainings _____ @ \$40 per training = \$ _____
Government employees:	# of trainings _____ @ \$100 per training = \$ _____
Private-sector attorneys and employees:	# of trainings _____ @ \$125 per training = \$ _____
BRIA and DYCD grantees:	Free

**IN CASE OF ECONOMIC HARDSHIP, A FEE REDUCTION OR WAIVER MAY BE AVAILABLE UPON REQUEST.
PLEASE CALL X. 227 FOR A COPY OF OUR FINANCIAL AID POLICY AND FEE REDUCTION/WAIVER REQUEST FORM.**

SPACE IS LIMITED TO 40 PEOPLE PER TRAINING. REGISTRATION AND PAYMENT IN ADVANCE ARE REQUIRED!

Fax (212/627-9314 or mail your registration form and payment (check or money order) in advance to:

The New York Immigration Coalition, Training Institute, 137-139 West 25th Street, 12th Floor, New York, NY 10001

Check or money order payable to *The New York Immigration Coalition*. (Additional bank charges will be added for returned checks.)

IF YOU ARE UNABLE TO ATTEND, PLEASE NOTIFY US IN ADVANCE SO THAT YOUR SEAT CAN BE OFFERED TO SOMEONE ELSE.

It is our policy to notify DYCD/BRIA of DYCD/BRIA registrants who do not show up for trainings and have not notified us of cancellation in advance.

Snacks will be provided at trainings.

***If you have any questions or need more information about the Training Institute,
please call Eugene Dmitriev at 212-627-2227 ext. 227.***