

Emergency Preparedness (EP) Learning Call Minutes
April 13th, 2007

of Participants: 48

General Overview:

The Emergency Preparedness learning call was called to order at 9:02 am.

**The topic of the 4/13/07 Emergency Preparedness learning call was
CHCANYS Emergency Preparedness Flipchart.**

I. Introduction – Robyn DiPalma

- Participants were welcomed to the call. The format of the call was outlined. Roll-call was conducted.
- Callers were instructed to have their hard copy of the CHCANYS EP Flipchart accessible for the call. If callers did not know who had received this mailing, they were instructed to contact Robyn to obtain this information.
- Callers were asked to please note that additional downloads were available from the website. For these materials, callers were instructed to go to the Events calendar on the right hand side of the CHCANYS website and click on 4/13/07 date or to click on the direct event link provided in the email. For this call and for future calls, call materials are available through the website, unless a file is in draft form, for members' eyes only and/or not appropriate for public posting. In those cases, the file will be emailed.
- Callers were made aware that questions during the EP portion of the call should be emailed to Robyn DiPalma at rdipalma@chcanys.org.

II. Announcements, Dr. Jonathan Weinstein, CHCANYS

- CHCANYS looks forward to site participation at the CHCANYS Health Disparities & Clinical Leadership Forum in White Plains, 5/1-4/07. Please register on CHCANYS website. There will be EP sessions on Thursday and Friday.
- A RFEI has been circulated for participation in EP resource database focus groups site; deadline to apply is 4/19/07. Please see the call event for more details and instructions.
- Upcoming EP reassessments for NYC CHCs – Spring 2007. This is follow-up to the initial EP assessment that took place in 2004. Please look for a future email for more information.
- Upcoming EP Regional Trainings: 6/12/07 in Brockport, 6/21/07 in Rensselaer; please contact CHCANYS Albany-based Program Coordinators for more information concerning these trainings, the EP Lunchtime Learning Series, and the NYCEPCE focus group participation.
- HRSA/BPHC Program Information Notices (PINs) – Emergency Management for CHCs & FTCA – share your comments with CHCANYS by COB on 4/13/07.
- Save-the-Date - PCDC's National EP Summit in September 2007; focus will be on EP in the Primary Care setting.
- Please return the evaluation form, the form may be found on website & in call email attachments.
- Next call is scheduled for Friday, 5/11/07 at 9:00 AM
TOPIC: Citywide Immunization Registry (CIR) – NYC DOHMH speaker

III. CHCANYS EP Flipchart, Dr. Jonathan Weinstein

CHCANYS Emergency Preparedness Flipchart was outlined. Each of the information cards contained in the flipchart was discussed.

Several questions concerning Incident Command System (ICS) arose. If participants had additional inquiries, they were instructed to visit the CHCANYS website for ICS materials and web-casts.

If you have questions concerning the CHCANYS EP Flipchart content, please contact Robyn DiPalma.

The next call is Friday, May 11, 2007 at 9:00 am.

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- ◆ Hugh Wesley Carrington, PhD – Director of Evaluation & Special Projects –
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- ◆ Robyn DiPalma – Emergency Preparedness Program Coordinator –
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