

Capacity Building Training Announcement
Legal Action Center & New York State Department of Health

Training Title: **How to Provide the Mandatory Annual HIV Confidentiality Update**

Training Description:

The goal of this three hour capacity building session is to provide program managers of hospitals, health care facilities, community based organizations and other organizations that must comply with Public Health Law Article 27-F with the skills, strategies and resources needed to meet the requirement of conducting annual staff in-service on HIV Confidentiality. By the end of the training, participants will be able to:

- State the major requirements of the New York State HIV confidentiality law;
- Conduct an annual review and update of their agency's HIV confidentiality policies and procedures;
- If needed, develop agency-specific policies and procedures in accordance with the requirements of the HIV confidentiality law;
- Examine model policies and procedures, employee attestations, sample slidesets and other resources to assist them in conducting the agency's annual HIV confidentiality staff in-service;
- Conduct a simple, straightforward, in-house staff in-service on HIV confidentiality on an annual basis;
- List three options for conducting the staff in-service on HIV confidentiality in an efficient and effective manner, including combining HIV confidentiality with HIPAA training.

Target Audience:

- Program directors, program managers and supervisors who are responsible for developing and updating their organization's HIV confidentiality policies and procedures.
- Program directors, program managers, supervisors or staff who have been designated the responsibility of conducting annual, in-house, staff in-service on HIV confidentiality.

Training Dates and Locations:

Training Location	Date	Time
Bronx	April 1, 2008	1:00 - 4:00pm
Brooklyn	April 14, 2008	9:30 -12:30 pm
Manhattan	March 25, 2008	9:00-12 noon
Hauppauge	April 9, 2008	1:00-4:00 pm
Westchester	May 12, 2008	9:30-12:30 pm
Albany	March 18, 2008	1:30-4:30 pm
Syracuse	May 7, 2008	1:00-4:00 pm
Rochester	May 19, 2008	1:00 - 4:00 pm
Buffalo/Cheektowaga	April 29, 2008	10:00-1:00 pm

Register

On-line at www.lac.org – click on Trainings and Workshops

Or call the Legal Action Center at 800-223-4044 or 212-243-1313

Registration is on a first come, first served basis. Do not alter your schedule until you receive confirmation of your acceptance in the training.