



# **Federally Qualified Health Center (FQHC)**

Organizational  
Accountability Structure



# Board of Directors

## Expectations/Requirements

1. Program Expectations (PIN 98-23)
2. Key Program Requirements:
  - Health Center Program Statute: Section 330 of the Public Health Service Act (42 U.S.C. 254b)
  - Program Regulations (42 CFR Part 51c and 42 CFR Parts 56.201-56.604 for Community and Migrant Health Centers)
  - Grants Regulations (45 CFR Part 74)

# Board of Directors

## Tools

- By-laws

# Board of Directors

## Accountability/Follow-up

1. Board/Committee Meetings
2. Strategic Plan
3. Minutes

# Operational

## Expectations/Requirements

1. Policies and Procedures
2. Office of Program Review (OPR)
3. Notice of Grant Award (NGA)
4. Financial Audit

# Operational

## Tools

### Work Plan:

- a. Issue
- b. Activities
- c. Expected Outcomes
- d. Person(s) Responsible
- e. Completion Date

# Operational

## Accountability/Follow-up

1. Meetings
  - a. Leadership
  - b. QI
  - c. Staff
2. Minutes

# Employee

## Expectations/Requirements

1. Position Description
2. Personnel Policies



**Employee**

Tools

Performance Appraisals

# Employee

Accountability/Follow-up

Progressive Discipline