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Dear Drs. Shelley and Ogedegbe,

As Medical Director of (NAME OF HEALTH CENTER), I am writing to express our interest in participating in the multi-center study entitled “*Practice Facilitation for Implementation of CVD Guidelines in Health Care Settings Serving Low-Income Minority Patients.*” This proposal is well aligned with our ongoing quality improvement activities.

(NAME OF HEALTH CENTER) is located in (Location-NYC or UPSTATE COUNTY). We have approximately (#) adult patient visits per year. We serve a diverse patient population that is approximately (%) African American and (%) Hispanic. Most of our patients are either uninsured or receive Medicaid.

We look forward to testing strategies to improve health care delivery and patient outcomes for our patients with multiple risk factors for cardiovascular disease. Please let us know if we can be of any further assistance.

Sincerely,