

## **Medicaid FFS Enrollment Tips for eRx and Meaningful Use EHR Incentive Programs**

All providers expecting to qualify for Medicaid EHR Incentives (Meaningful Use) must be enrolled in Medicaid FFS (a.k.a. Professional Medicaid). This is not the same as the registration process required for rate-based Institutional Medicaid.

### Physicians

NY Medicaid now uses the CAQH (Council for Affordable Quality Healthcare) Universal Provider Data Source for physician enrollment.

- Physician information must be recorded in CAQH
- NY Medicaid must be authorized as a participating organization in CAQH
- Request for Enrollment Form needs to be completed and submitted to NY Medicaid as directed on the form

### Other Providers

All non-physician providers must enroll using the full paper enrollment forms. A letter must accompany each provider application explaining that the provider currently bills under Institutional Medicaid, orders and e-prescribes, and is applying solely for access to the Medicaid EHR incentives.

Forms and information relating to enrollment can be obtained here:

<https://www.emedny.org/info/ProviderEnrollment/index.aspx#FFS>

See page the following page for sample letter content.

(If you believe you've successfully enrolled but are not receiving eRx incentive payments, please refer to the March 2011 Medicaid Update relating to follow-up actions.)

SAMPLE LETTER TO BE SUBMITTED WITH MEDICAID FFS APPLICATIONS FOR NON-  
PHYSICIAN PROVIDERS

New York State Department of Health  
Medicaid Provider Enrollment

SUBJECT: Individual Enrollment of Providers for NYS Medicaid Incentives

The *health center name* (the Center) is a not-for-profit, federally qualified community health center enrolled with NYS Medicaid as an institutional provider. The Center is now submitting INDIVIDUAL Fee for Service (FFS) Medicaid Provider Enrollment Applications for the undersigned provider solely for the purpose of participating in the Meaningful Use EHR incentive program.

This provider is an employee of the Center utilizing information technology to electronically order and e-prescribe Medicaid beneficiaries. Medicaid reimbursement for services is within the fixed facilities Medicaid rate; no services performed by this provider for the Center will be billed as fee for service.

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*Health center name*

*Name and title of executive signatory*

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*Applicant provider name*

NYS License #:

NPI #: