



HRSA's FQHC Program Requirements and Site Visits: Are You Prepared to Succeed?

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11:00 AM to 12:30 PM

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Session Overview and Goal

- ▶ Review the HRSA program requirements
- ▶ Outline the HRSA approach to assessing and addressing grantee compliance
- ▶ Discuss program requirements that have been “high risk”
- ▶ Provide an overview of and insights about HRSA’s Operational Site Visits.

HRSA's Program Requirements

- ▶ Section 330 of the Public Health Service Act (42 USC 254b)
- ▶ 42 CFR Part 51c (Part 56 for migrant health centers)
- ▶ 19 requirements—generally reflect the core components of the health center program:
 - Need
 - Services
 - Management & Finance
 - Governance



How Compliance is Assessed

- ▶ Health center compliance is assessed through:
 - Annual compliance reviews through:
 - Service area competition (SAC) and budget period renewal (BPR) applications;
 - Other periodic submissions such as the UDS and annual audit;
 - Routine communications with a HRSA Project Officer
 - **Site Visits**

HRSA's Site Visits

- ▶ There are seven types of site visits:
 - **Operational Assessment**
 - Operational Follow-up
 - New Start Initial
 - New Start Follow-up
 - Diagnostic Assessment
 - Targeted Technical Assistance
 - Routine Project Officer (PO)

HRSA's Operational Site Visits

- ▶ Every health center will have an operational assessment at least once per project period
- ▶ The Review instrument:
 - Standardized “yes” or “no” questions to assess a health center’s compliance with one or more of the 19 program requirements
 - Prompting questions for each of the 19 requirements to identify areas for recommended improvements

What Happens if a Grantee is identified as out of Compliance?

- ▶ When HRSA places a condition(s) on a grant, the grantee is notified with specific information that identifies:
 - The program requirement(s) for which the grantee is out of compliance
 - The corrective actions
 - The time frames for achieving compliance
 - The consequences if the grantee does not resolve the compliance(s) issues.

What Happens if an Grantee is out of Compliance?

- ▶ HRSA defines a series of phases to resolve the condition(s)
 - Phase 1: 90 days
 - Phase 2: 60 days
 - Phase 3: 30 days

Frequently Issued Conditions

- ▶ **Nationally & New York**
 - **Board Authority (#17)**
 - **Board Composition (#18)**
 - **Scope of Project (#16)**
 - **Required & Additional Services (#2)**
 - **Sliding Fee Discounts (#7)**
 - **Contractual & Affiliation Agreements (#10)**

HRSA Operational Site Visit: What to expect

▶ Participants

- HRSA relies on consultants who have management, financial and clinical expertise to conduct the operational site visits
- POs may or may not attend the operational site visits.

HRSA Operational Site Visit: What to expect

- ▶ Pre-Visit
 - ▶ Site Visit
 - ▶ Post-Visit
 - ▶ Follow-up
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HRSA's Operational Site Visit: What to expect

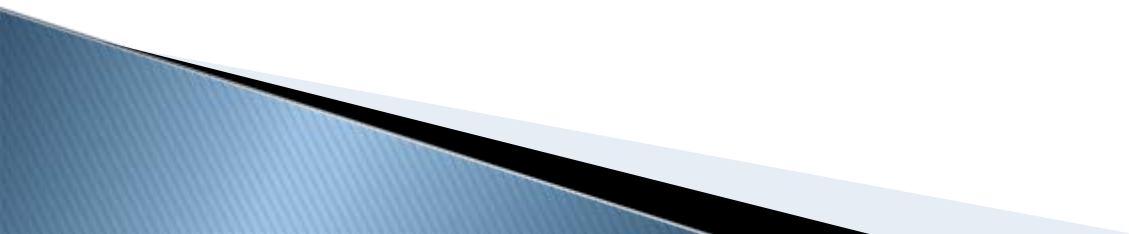
- ▶ The HRSA Site Visit Team will assess compliance with the 19 program requirements
- ▶ Areas of focus for the consultants:
 - Clinical
 - Financial/Management
 - Governance



HRSA Operational Site Visit: What you can do to prepare

- ▶ Have materials organized by the focus area
- ▶ Have staff and board members available
- ▶ Be open and responsive to inquiries
- ▶ Remain proactively engaged

Questions???



Resources & Support

- ▶ **CHCANYS:**

http://chcanys.org/index.php?src=gendocs&ref=FQHC_Resources&category=CHCsupport

- ▶ **HRSA Web site:**

<http://bphc.hrsa.gov/about/requirements/index.html>

- ▶ **NACHC:**

<http://iweb.nachc.com/Purchase/SearchCatalog.aspx>