

# BROOKDALE CENTER for Healthy Aging & Longevity

## Audio Conference Agenda

nyc **adult care | EP CENTRAL**

### Emergency Preparedness Forum - Session 16

Date: October 19<sup>th</sup>, 2010

#### Creating an Emergency Response Plan for Adult Care and Health Care Practices

**Dial-in number:** 866-233-3852

**Participant Access Code:** 173465

**Call Facilitators:** Christopher John Godfrey, PhD; Matthew Khaled, MPA, CEM

**Guest Speakers:** Kristine M. Gebbie, DrPH, RN

**Topic:** Creating an Emergency Response Plan for Adult Care and Health Care Practices

**Objectives:** To provide information on the following:

- how to identify the challenges you may encounter during and after an emergency
- some tips for practicing your emergency response plan.
- some of the components for an emergency communications plan
- general tips on how to incorporate residents/patients, staff and their families into the development of an emergency response plan

**12:55 pm – 1:00 pm**

Adult Care Providers Dial-In

**1:00pm – 1:05 pm**

Administrative

- Welcome
- Caller Etiquette
- Review Agenda
- Introduction of the Guest Speaker

**1:05 pm – 1:45 pm**

Speaker Presentation: “Creating an Emergency Response Plan for Adult Care and Health Care Practices”

**1:45 pm – 2:00 pm**

Question and Answer Session and Conference Wrap Up

- Summary of Key Points
- Announcements
- Program Evaluation Reminder
- ‘Save the Date’ for the next Audio Conference – November 16<sup>th</sup>, 2010

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**Audio Conference Program Evaluation**

**Topic: Creating an Emergency Response Plan  
for Adult Care and Health Care Practices**

*Thank you for completing this evaluation. Your feedback is very important to us.  
Completion of this evaluation will help us to improve future offerings to meet your needs.*

Please, rate each aspect of the EP Central Audio Conference using the following scale:	Strongly disagree 1	Disagree 2	Agree 3	Strongly agree 4
<b>The audio conference</b> 1. Met its described objectives/purposes <i>(Discussed actions that Adult Care and Health Care Practices can take to strengthen their emergency response planning efforts in their facilities and in their communities.)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Provided information that was useful for my work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>After participating in this audio conference, I learned (or was reminded of)...</b>				
3. how to identify the challenges you may encounter during and after an emergency.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. some tips for practicing my facility's emergency response plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. some components of an emergency communications plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. some ways to incorporate residents/patients, staff and their families into the development of an emergency response plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Please tell us what you thought about the audio conference's organization.</b>				
7. The audio conference was presented in an organized manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. The pace of the conference was appropriate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. There was adequate time for questions and answers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The presenter (K.Gebbie)...</b>				
10. appeared to be competent in the subject matter.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. appeared to be prepared.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(over ↶)

# The Brookdale Center for Healthy Aging and Longevity

Faxback # 212-481-3791 Attn: Matthew Khaled

Please, rate each aspect of the ACF EP Central Audio conference using the following scale	Strongly disagree 1	Disagree 2	Agree 3	Strongly agree 4
<b>The moderators (C. Godfrey, M. Khaled)...</b>				
12. encouraged audience participation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. summarized material to emphasize essential points.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. provided appropriate guidance for call participants.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. gave an appropriate overview of the call agenda.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please, rate each item below using the following scale	Poor 1	Adequate 2	Good 3	Excellent 4
16. <b>Overall</b> , how would you rate today's audio conference.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. <b>Overall, please rate the sound/audio quality of the conference</b> ( <i>Did you have any difficulty hearing the call, that you think was due to Brookdale's technology?</i> ).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

18. What topics that were not included in today's discussion would you like to hear more about?

19. Please share any comments you have about today's audio conference.

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**May we contact you regarding your evaluation?**

If so, please provide your contact information here.

Name: \_\_\_\_\_

Facility: \_\_\_\_\_

Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

**Thank you!**

