



## **The Emergency Management Plan Technical Assistance Project**

This project is designed to assist your health center with your Emergency Management Plan (EMP) and help you to design/refine an emergency preparedness program is tailored to your needs. Because of generous support from the New York City Department of Health and Mental Hygiene, this program is available at absolutely no cost to NYC health centers.

The CHCANYS emergency preparedness team has identified basic emergency preparedness planning standards that meet requirements from regulatory bodies and quality assurance programs such as Joint Commission and HRSA. Through onsite and offsite assistance, CHCANYS' EP team can help you review your current emergency preparedness plan and offer assistance on how to improve it.

This project has been designed to be as unobtrusive as possible to your daily operations and we will make every effort to tailor our assistance to your scheduling needs. Here is a brief overview of the project, should you express interest:

- Send an email to [epteam@chcanys.org](mailto:epteam@chcanys.org) indicating your intent to participate in the program.
- CHCANYS will contact you to ask a few questions regarding your current EP activities and discuss whether this project will be a good fit for your site.
- Upon acceptance to the program, the CHCANYS EP team will request an electronic copy of your current Emergency Management Plan (EMP) for review.
- After reviewing your Emergency Management Plan, a member of CHCANYS' EP team will visit your center at your convenience to review your emergency preparedness activities and develop an assistance schedule.
- Over the following months, CHCANYS' EP team will provide the appropriate assistance to allow you to update your plans and satisfy all requirements.

\* Note: Because of our own funding requirements we will ask for a copy of your draft emergency preparedness plans at the end of the project to show to DOHMH.

Again, this program is sponsored by NYC DOHMH and will be provided free to you. The CHCANYS EP team will be available to answer any questions and assist with any difficulties your staff will encounter along the way. Our goal is to help you create/update an emergency management plan that is current and that satisfies any applicable requirements.