



Uniform Data System (UDS) Training

Hosted by CHCANYS in New York, NY
December 15 & 16, 2010

Day One (Basic) Training

The Basic Uniform Data System (UDS) Training will be a full day program covering the preparation of the 2010 UDS Report. Changes to the UDS editing and submission process, and to several of the tables will be highlighted, as will differences between the UDS and the other BPHC data collection tool, the HCQR. The training addresses each of the tables, integrating a discussion of the changes that have been made and the definitions necessary to complete the reports. Because of continued problems with submitting the clinical measures tables (Table 6B and 7) these will once again be covered extensively. The Bureau is in the process of making additional changes to the clinical data centers will need to collect in 2011 in order to submit revised clinical tables in 2012. These will also be reviewed during the basic training. The Basic UDS training is aimed at those who are responsible for gathering and reporting the data elements included in the UDS report, as well as for management staff who need to understand the definitions and concepts used.

Day One Agenda

NOTE: All times are subject to change based on time for questions.

- 9:00 – 9:30 **Registration/Continental Breakfast**
- 9:30 – 10:30 **Overview of the Training Program**
- Training objectives
 - What is the UDS and why is it important?
 - Who needs to report, how and when?
 - Process Changes for 2010
- 10:30 – 10:40 **Table by Table Instructions and change information**
- Patients by Zip Code
 - Patient Profile – Tables 3A, 3B, 4
 - Table 5: Staffing and Utilization Profile
- 10:40 – 10:45 **Break**
- 10:45 – 12:30 **UDS Financial Tables: Tables 8A, 9D and 9E**
- Tables 8A: Financial costs
 - Table 9D: Service related income
 - Table 9E: Other income
- 12:30 – 1:30 **Lunch**
- 1:30 – 2:00 **UDS Financial Tables: Tables 8A, 9D and 9E
(Continued as needed)**
- 2:00 – 4:30 **Clinical Tables: Tables 6A, 6B and 7**
- Table 6A: Selected Diagnosis and Services Rendered
 - Table 6B: Quality of Care Indicators
 - Table 7 – Outcomes and Disparities Measures
 - Methods for reporting clinical performances measures: universe or sample?
 - Extracting information from the record
- 4:45 – 5:00 **Evaluation**

Day Two (Advanced) Training

Day two is a modified version of the successful advanced training module: “Using the UDS as a Management Tool.” We will begin with a live demonstration of the Bureau’s new UDS Mapper software, showing how it can be used by health centers to help define their current or anticipated target areas and to document its needs. The demonstration of UDS Mapper will be followed by a review of the UDS Feedback Report and how to use it as a management tool. It includes both an interactive lecture with supportive materials and a small group exercise to permit the participants to try out the tools being described. “Using the UDS as a Management Tool” is useful to those submitting the UDS report, and it is especially useful to senior management and “decision making” staff of the center who wish to better utilize UDS data in their management process.

Day Two Agenda

NOTE: All times are subject to change based on time for questions.

- 8:30 – 9:00 **Continental Breakfast/Registration**
- 9:00 – 9:30 **The UDS Mapper**
- System overview
 - Getting into the Mapper web site
 - What is available
 - How maps / data can be used by Health Centers
- 9:30 – 10:00 **The Basic Tools and How Measures are Calculated**
- Availability of reports: Where they can be found
 - Introducing the Reference Guide
- 10:00 – 10:45 **The UDS as a Diagnostic Tool**
- What is in the Feedback Report
 - What comparison groups are available in the UDS data
 - What measures are available: Averages / Percentiles
 - A new exciting productivity variable
 - How you differ from your peers –Interpreting Results
 - Strategies for identifying strengths and weaknesses
 - Avoiding misinterpretation of results!
- 10:45 – 11:00 **Break**
- 11:00 – 12:15 **Short small-group exercise**
- Finding strengths and weaknesses
 - Identifying benchmarks for Improvement
 - Report back
- 12:15 - 12:30 **Wrap-up / evaluation**

**The UDS Training is immediately followed by the CHCANYS Diabetes Symposium. For more information and to participate, please contact Surkhab Peerzada at speerzada@chcanys.org*

Review and Submission Process Deadlines and Dates

BPHC continues to refine the “review” process which began last year and to improve on the Electronic Hand Book interface for the UDS. This year grantees will submit their UDS report by **February 15th** and then work with their reviewer to correct any possible errors not identified electronically by the EHB so that they can finalize their report by **March 30th**. Once finalized, BPHC will not permit further corrections or amendments.

Reporting Changes for 2010 data

A number of changes in both the submission process and the table content of the 2010 UDS have been announced by the Bureau of Primary Health Care. These will be reviewed in this year's UDS training and will include the following:

Submission process and due dates:

The process and dates remain unchanged, but the dates have been further clarified. The initial UDS report is to be submitted by February 15th. After this date JSI will work with grantees to identify possible errors and to ensure the most accurate submission possible. Formal submission will occur on or before March 31, 2010, after which no further changes will be allowed.

Table Changes for 2010 data reported in 2011:

Table 5: Vision services will be reported differently this year. This has resulted in the addition of four new lines (20a – d) and the reclassification of staff who have previously been reported on line 7 and on line 20.

Table 6A: Several changes were made to this table:

- CPT, ICD-9 and ADA codes have been changed, but only to update or correct them. Deleted codes have been removed, new codes added and codes which were in error were removed.
- The distinction between symptomatic and asymptomatic HIV has been removed with the combination of two lines into one, requiring a new calculation method for patients served/
- New lines for new diagnoses have been added
- New lines for new services have been added

Table 6B: Codes for specific vaccines have been updated.

In addition, the definition of “farmworker” has been changed in the manual. We will discuss this new wording, but do not anticipate that it will make a significant difference in reporting for 2010.

Proposed Reporting Changes for 2011 data

BPHC is in the process of obtaining approval for new Clinical Measures. *This approval is not anticipated until around the New Year.* Once approved, grantees will be expected to be able to document (in the 2012 UDS) data based on information collected in 2011.

The proposed changes to Table 6B are:

- Weight Assessment and Counseling for Children and Adolescents.
- Adult Weight Screening and Follow-up.
- Tobacco use Assessment.
- Tobacco Cessation Counseling.
- Asthma – Pharmacological therapy.