



The Business Continuity Plan Technical Assistance Project

This project is designed to assist your health center develop or revise your Business Continuity Plan (BCP) and build upon the assistance that the NACHC BCP webinar series provided this past summer. Did you miss a session or two? Are you having trouble identifying critical processes for your Business Impact Analysis? Maybe you have forgotten some or most of what you learned on the webinars... The New York City Department of Health and Mental Hygiene (NYC DOHMH) has generously sponsored a project that will allow CHCANYS' EP team to assist your health center in filling in these gaps.

Because NYC Department of Health and Mental Hygiene has sponsored this program, it is offered at absolutely no cost to you. All we need from you is to have your agreement to participate at this time.

- Send an email to epteam@chcanys.org indicating your intent to participate in the program.
- CHCANYS will contact you and arrange for a site visit at your convenience.
- The CHCANYS EP team will request an electronic copy of your current Business Continuity Plan for review to better assist your staff during our meeting.
- After reviewing your Business Continuity Plan, a member of CHCANYS' EP team will visit your center at your convenience to review all your emergency preparedness status and develop an assistance schedule.
- Over the following months, CHCANYS' EP team will provide the appropriate assistance to allow you to update your plans and satisfy all requirements.

* Note: Because of our own funding requirements we will ask for a copy of your draft Business Continuity Plan at the end of the project to show to DOHMH.

We have 15 openings in this program and space is filling up; contact us today!

Again, this program is sponsored by NYC DOHMH and will be provided free to you. The CHCANYS EP team will be available to answer questions and assist with difficulties your staff will encounter along the way. Our goal is to help you create/update a Business Continuity Plan that is current and satisfies your specific needs.